

FREQUENTLY ASKED QUESTIONS - VIEW PIC SCHEME NOTICES

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1. Do I need to be authorised before I can view my company's PIC cash payout correspondences/notices?

Yes. The company's employee or a third party (e.g. company's appointed tax agent firm) has to be authorised in Corppass for "PIC Cash Payout" to be able to view the company's PIC cash payout correspondences/notices.

2. I am unable to find any option for PIC Scheme under Notices on the menu in myTax Portal. Why is that so?

You have not been authorised by the company to act for its PIC cash payout matters. Please arrange for the company to set up your authorisation for PIC cash payout e-Services in Corppass.

3. I note from the "View PIC Cash Payout Application Status" e-Service that my company's PIC cash payout application has been rejected. Why am I unable to locate any letter in this e-Service explaining the rejection outcome?

Our letter will be sent to the company's registered address. The letter will also be available in **View PIC Scheme Notices** at myTax Portal within 3 working days from the date of processing of the application.

4. I am a tax agent (TA). I am currently authorised for my client's "Corporate Tax (Filing and Applications)" in Corppass. Do I need to be separately authorised for "PIC Cash Payout" to view my client's PIC cash payout correspondence/notices?

Please refer to the following table for the list of PIC correspondences/notices that may be viewed at myTax Portal for the various authorisation types.

Corppass Authorisation Type	PIC cash payout correspondences/notices that can be viewed at myTax Portal
TA authorised for "Corporate Tax (Filing and Applications)" only	All available correspondences and notices issued during the current year and up to three back years.
TA authorised for both "Corporate Tax (Filing and Applications)" and "PIC Cash Payout"	All available correspondences and notices issued during the current year and up to three back years.
TA authorised for "PIC Cash Payout" only	Correspondences and notices issued <u>after</u> the date of authorisation. Acknowledgments for forms that are filed by the authorised TA only.