

Annex B – Common AIS Filing Errors Made By Employers

IRAS observed that employers commonly make the following errors in their AIS filing:

- 1) Omitting taxable benefits in kind (cash/ non-cash)
 - Gifts for special occasions such as birthdays or weddings, and awards such as long service or excellence, are taxable if their value exceeds \$200.
 - Staff discount offered by employers, including those that are extended to the employee's family members, relatives and friends, are taxable if the value of the goods or services exceeds \$500.
- 2) Omitting employee income/ benefits outside the payroll system
 - Benefits that are paid directly to the respective organisations on the employee's behalf, such as insurance premiums to insurers, are taxable.
 - Pension or share schemes from their overseas parent company for expatriate employees are taxable.
- 3) Under-reporting of Stock/ options gains
 - Failing to declare free shares granted to employees.
 - Not applying the “deemed exercise” rule for foreign employees who ceased employment in Singapore.

For more on AIS for Employment Income, visit go.gov.sg/aisforemployers.